



Columbia Basin Conservation District

Meeting Minutes

March 7, 2023 – 10:00 AM

In Person and Teleconference

Attendance:

Supervisors – Dave Stadelman (Chair), Dan Roseburg, Glenn Burkholder, John Preston, Richard Leitz

Staff - Kristina Ribellia, Elliott DeLong (Recorder)

Agencies – None

Call to Order and Introductions: D. Stadelman called the meeting to order at 10:01 AM.

Public Input: No public input.

903 W. 3rd Ave building Options – DeLong/ Ribellia – Based on the architects, city inspector and commercial inspectors reports, there are needs for the 903 W. 3rd Ave property. Currently the property is contracted for \$395,000.00 and would be closed on Wednesday March 8th, 2023. The reports mostly pointed to the same issues of concern. The Architect firm offered a total estimated cost of repairs going for \$137,451.00 with a likely 20% overhead for the entire project. The costs are focused mostly on the exterior to fix water related issues and exterior aesthetics. Most of the issues are from delayed maintenance however, as buyer CBCD would bear the responsibility to fix any issues. Interior issues are focused on flooring and aesthetics (paint, door knobs, fixtures etc.) and carry a smaller portion of the price tag. There is an option for to include an alteration to make a second bathroom ADA compliant however, this option could be dropped if needed. Overall, the total cost of the building is significantly below the reserved fund that were needed for the building and would provide CBCD with both a permanent home and future investment.

Motion by R. Leitz to approve the purchase of the 903 3rd Ave Property, seconded by D. Roseburg, motion carries.

Motion by D. Roseburg to have staff develop a small works roster, seconded by R. Leitz, motion carries.

Motion by D. Roseburg to have develop and maintain a surplus property listing, seconded by R. Leitz, motion carries.

Motion by B. Burkholder to approve D. Stadelman and K. Ribellia to act as signatories on all matters related to the purchase of the 903 W. 3rd Ave property, seconded by J. Preston, motion carries.

Adjournment- **Motion by R. Leitz to adjourn. Seconded by G. Burkholder, motion carries.** The meeting adjourned at 11:20 AM.



Chair Approval

Recorder Signature

Date

Date

Summary of Motions:

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