



REQUEST FOR PUBLIC RECORD

Name of Requester: _____

Mailing Address: _____

Phone Number: _____

Date of Request: _____

PUBLIC RECORDS OR INFORMATION REQUESTED

Specify the exact documentation you are requesting so you receive the correct information:

REQUESTER READ AND SIGN

I understand that if a list of individuals is provided to me by the Columbia Basin Conservation District, it will neither be used to promote the election of an official or promote or oppose the ballot proposition as prohibited by RCW 42.17.130 nor for commercial purposes or give or provide access to material to others for commercial purposes as prohibited by RCW 42.17.260(7). I understand that I will be charged .15 cents per copy for all standard-size copies I desire and that, other size publications are available at cost. The District has five working days to respond to your request either by producing the document or a letter explaining why more time is needed.

Requester's Signature: _____

AGENCY PUBLIC RECORDS OFFICER	ANGELIQUE HEINZEN
Number of Copies:	Amount Received: \$
Public Record Officer Delivery Method:	Date: